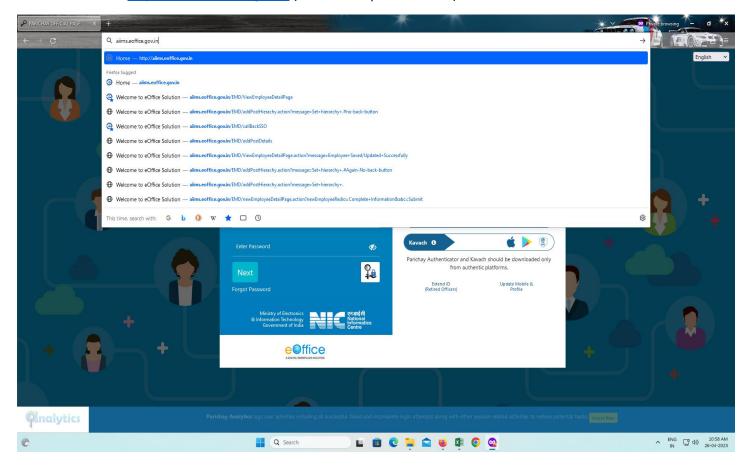
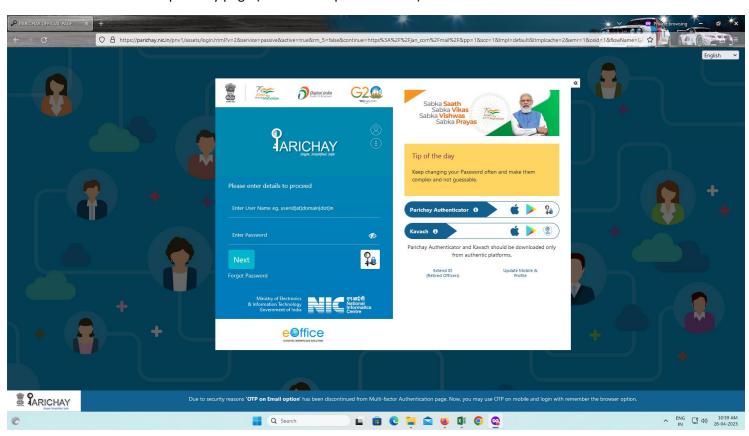
STEP 1- Open browser Mozilla Firefox/Microsoft edge (recommended browsers).

STEP 2- Enter URL https://aiims.eoffice.gov.in (as shown in picture below).

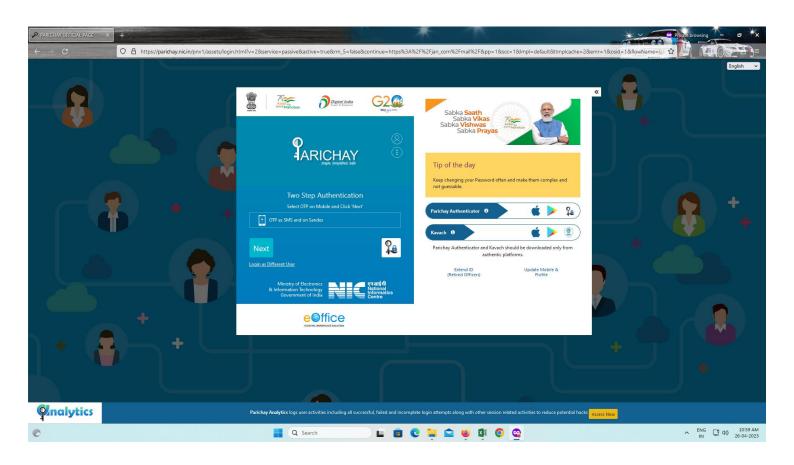


STEP-3 URL will redirect to parichay page (As shown in picture below).

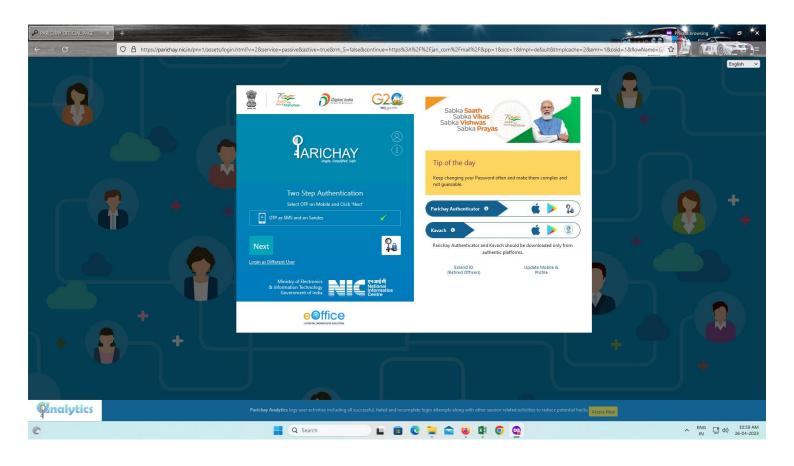


STEP-4 Enter your credentials User name format (abcd@aiims.gov.in) and password and click Next button.

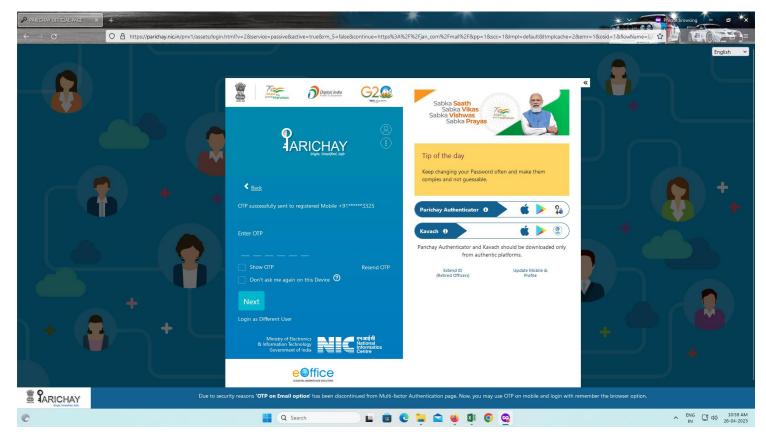
STEP-5 Two Step Authentication page will open (as shown in picture below).



STEP-6 Select the option OTP as SMS and on Sandesh and click on Next Button (as Shown in picture below).



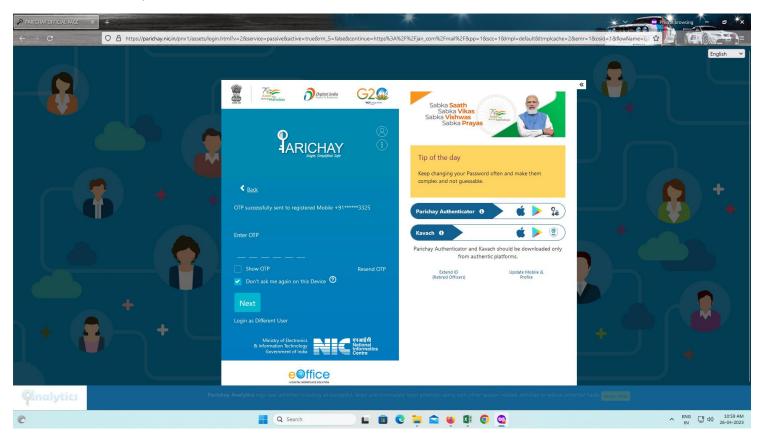
STEP-7 Next Button will take you to the **Enter OTP** page. Please verify your last four digits of your mobile number. shown on screen (As Shown in picture below).



STEP-8 Enter your OTP which you got on your register mobile number.

STEP-9 After entering OTP there will be an check box of **Don't ask me again on this device** if you need select and click **NEXT**(This option recognised you for next login and don't ask OTP again on same device/ or reduce frequency of OTP)

(As Shown in picture below).



THE HOME PAGE OF E-OFFICE WILL BE SHOWN.

